

Required Documents for All Applicants:

Official Government Photo Identification

Provide one of the following:

- Passport
- Birth Certificate
- Other Government-Issued Identification

It must:

- Include the student's legal name, date of birth and a recent photo*.
- Be current and issued by a government organization.
- Be an English version.

Recent Photo

- A full-color, passport-size photo taken within the last six months, notarized on the back, to be used for identity verification.

Academic Transcripts and Academic Records

It must:

- Be complete (all grades and years of high school covered, no missing semesters or years).
- Be submitted at the time of registration and prior to enrolment in courses for the year.
- Be an English version of the country's equivalent of a high school transcript covering grades 9 and above.
- Be an official document issued by the institution on their letterhead, including school name, date of issue, official signature(s) and seal/stamp.
- Show the student's name and date of birth.
- Indicate the grade level (Grade 9, 10, 11), year of study (2020-21), courses or subjects studied, and marks for each year the student has completed in secondary school.
- Note: If there is more than one mark for the year (Semester 1, 2 or Term 1, 2), there must be an indication of which is the final mark for the year (average the two terms or use the Term 2 mark, for example).
- Show a legend for the marks with a clear indication of the passing mark/grade.
- Indicate if the student has earned a secondary school diploma.

Note: If the student has completed only up to the equivalent of Grade 8 in Ontario, the student must submit a report or transcript showing completion of Grade 8.

Diplomas / Graduation Certificates / Other Certificates

It must:

- Be translated into English.
- Indicate that a certificate/qualification has been earned or that a program of study has been completed.

Before submitting the documents, ensure:

- Documents are clear and legible.
- Name of student and date of birth are the same on all documents submitted.
- All documents meet the requirements above
- Documents are provided for ALL years of study at secondary school, Grade 9 and above, all at the same time.